

Investment Property (Buy To Let) Questionnaire

This is an additional questionnaire if you have properties that you rent out.
You should also complete one of the other questionnaires which deals with the main details of your finances.

There are ____ properties, and a sheet is filled in for each one.

I/We confirm that the information on the following pages is correct so far as I/we know.

Please print your name(s) _____

Signature(s) _____

Date _____

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Marc Landsman is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales
A member of the ICAEW Practice Assurance Scheme

Please provide the following for each property

Valuation (preferably from a Surveyor or Estate Agent)
Reasons for view on price if not professionally undertaken
Sales Particulars (if being sold)
Latest Mortgage Statement (or letter showing balance)
Rent Statement (if provided by letting agent)

Property

What is the address of the property?	
What type of property is it? (eg 2 bedroom flat, semi-detached house)	
Is there a tenant? (If so, from and until when)	YES / NO NAME: FROM TO
Are there any arrears, if so what action are you taking?	YES / NO £
Is there a deposit? If so how much and where is it held?	YES / NO £
Are the safety certificates up to date?	YES / NO
When did you buy the property?	
In whose name(s) was the property bought?	
How much did you buy the property for?	£
How much do you think the property is worth today?	£
Is the property currently on the market? (If so, please provide sales particulars and valuation)	YES / NO
Who was your mortgage with when you purchased the property?	
How much did you borrow?	£
Who is your mortgage with now? (name, address and reference)	
How much do you owe on this mortgage today?	£
Is there any early repayment penalty? (If so, how much until when?)	YES / NO

Have they agreed the property can be rented?	YES / NO
Do you have an ISA/PEP/Pension/Endowment attached to this mortgage (if so, provide details)	YES / NO
If you raised extra funds by remortgaging, what did you use the extra funds for?	£
Have you taken out any loans secured against your property?	YES / NO
If yes, in what month and year did this happen?	
Who did you borrow the money from? (name, address and reference)	
How much did you borrow?	£
What was the money used for?	
How much do you owe on this loan today?	£

Property
Monthly Income and Expenditure Account

	£	£
Rent		
Other Receipts		
Total Income		
Mortgage Payment		
Secured Loan		
Service Charge		
Ground Rent		
Letting Agents		
Insurance		
Safety Certificates		
Repairs		
Other Expenses 1		
Other Expenses 2		
Other Expenses 3		
Other Expenses 4		
Other Expenses 5		
Other Expenses 6		
Total Expenditure		
Surplus/(Deficit)		

If there is a deficit, how are you funding it?	
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